

PRIVACY POLICY



I am committed to protecting your privacy. I only use the information that you provide lawfully and in accordance with the General Data Protection Regulations, 25-May-18.

I use your Personal Information:

- **To assess your needs**
- **To assist you to make the changes you seek**
- **To support you appropriately**
- **To respond to any queries**
- **To maintain records as required by law and insurance purposes.**

I shall not use your data for marketing purposes without your consent.

I shall not sell your details.

I do not share your details unless there is a legal requirement for me to do so, or for protection of yourself or others in the event of being considered at risk.

Any administration services provided to Wings Wellbeing externally shall be done in compliance with the law to ensure your privacy and security.

I am registered with the Information Commissioners' Office for compliance with the General Data Protection Regulations, reference number: ZA325756.

Jo Sawkins, May 2018.